



## Who are we?

The Health and Wellbeing Board is a joint board of the Council and CCG which provides the strategic leadership for the health and social care in the city. Meetings are open to the public and everyone is welcome.

## Where and when is the Board meeting?

This next meeting will be held in the **Auditorium - The Brighthelm Centre** on **Tuesday, 7 June 2016**, starting at **4.00pm**. It will last about two and a half hours.

**There is public seating and observers are welcome.**

**Please note that there will be no informal Q&A session preceding this meeting.**

## What is being discussed?

There are **three** main items on the agenda:

- The Sustainability & Transformation Plan for Sussex and East Surrey
- The Annual Report of the Director of Public Health for Brighton & Hove
- Quarterly Update on the Better Care Fund – including information about Delayed Transfers of Care, the Living Well project and the Disabled Facilities Grant



**Geoff Raw**  
Chief Executive - BHCC  
(Non-voting)

**Cllr Yates**  
Chair  
(Voting member)

**Natasha Watson**  
Lawyer BHCC

**Giles Rossington**  
Secretary - BHCC

**Dr. Christa Beesley**  
CCG  
(Voting member)

**Cllr K. Norman**  
(Voting member)

**Cllr Brown**  
(Voting member)

**Peter Wilkinson**  
Public Health Manager - BHCC  
(Non-voting Statutory member)

**John Child**  
CCG  
(Voting member)

**Dr. Manas Sikdar**  
CCG  
(Voting member)

**Graham Bartlett**  
Safeguarding Children's & Adults  
(Non-voting co-optee)

**Pinaki Ghoshal**  
Director Children's Services - BHCC  
(Non-voting Statutory Member)

Lead Member  
(In attendance - Non-voting)

**Denise D'Souza**  
Director Adult Services - BHCC  
(Non-voting Statutory member)

**Dr. Xavier Nalletamby**  
CCG  
(Voting member)

**Cllr Page**  
(Voting member)

**Dr. George Mack**  
CCG – Lay Member  
(Voting member)

**David Liley**  
Healthwatch  
(Non-voting Statutory member)

**Pennie Ford**  
NHS England  
(Non-voting co-optee)

**Cllr Barford**  
Lead Member for Adult Services  
(Voting member)

**Cllr Penn**  
Lead Member for Mental Health  
(In attendance – Non-voting)

Presenting Officer  
or  
Public Speaker

Presenting Officer  
or  
Public Speaker

Press

Public Seating



Officers and Representatives  
attending





**Health & Wellbeing Board**  
**Meeting Date**  
**4.00pm**  
**Brighthelm Church & Community**  
**Centre Auditorium - The Brighthelm Centre**

Who is invited:

Yates (Chair), K Norman (Opposition Spokesperson), Brown, Page and Barford; Dr Christa Beesley (Brighton and Hove Clinical Commissioning Group), Dr George Mack (Brighton and Hove Clinical Commissioning Group), Dr Xavier Nalletamby (Brighton and Hove Clinical Commissioning Group) and Dr. Manas Sikdar (Brighton and Hove Clinical Commissioning Group); Denise D'Souza (Statutory Director of Adult Services), Pinaki Ghoshal (Statutory Director of Children's Services), Graham Bartlett (Brighton & Hove Local Safeguarding Children's Board & Adult Safeguarding (Combined Role)), Pennie Ford (NHS England), David Liley (Healthwatch) and Peter Wilkinson (Acting Director of Public Health)

Contact: **Giles Rossington**  
Senior Scrutiny Officer  
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*This Agenda and all accompanying reports are printed on recycled paper*

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# AGENDA

## Formal matters of procedure

This short formal part of the meeting is a statutory requirement of the Board

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### 1 DECLARATIONS OF SUBSTITUTES AND INTERESTS AND EXCLUSIONS

The Chair of the Board will formally ask if anyone is attending to represent another member, and if anyone has a personal and/or financial interest in anything being discussed at the meeting. The Board will then consider whether any of the discussions to be held need to be in private.

### 2 MINUTES

1 - 22

The Board will review the minutes of the last meeting held on the 19<sup>th</sup> April 2016, decide whether these are accurate and if so agree them.

### 3 CHAIR'S COMMUNICATIONS

The Chair of the Board will start the meeting with a short update on recent developments on health and wellbeing.

### 4 FORMAL PUBLIC INVOLVEMENT

This is the part of the meeting when members of the public can formally ask questions of the Board or present a petition. These need to be notified to the Board in advance of the meeting. Ring the Secretary to the Board, Giles Rossington on 01273 295514 or send an email to [giles.rossington@brighton-hove.gov.uk](mailto:giles.rossington@brighton-hove.gov.uk)

#### The main agenda

#### Papers for Discussion at the Health & Wellbeing Board

### 5 SUSTAINABILITY & TRANSFORMATION PLAN (STP)

Presentation on progress in developing a Sustainability & Transformation Plan for Sussex and East Surrey (verbal)



- |          |  |                          |
|----------|--|--------------------------|
| <b>6</b> | <b>Annual Report of the Director of Public Health</b>            | <b>23 - 28</b>           |
|          | <i>Contact: Peter Wilkinson</i>                                  | <i>Tel: 01273 296562</i> |
|          | <i>Ward Affected: All Wards</i>                                  |                          |
| <br>     |  |                          |
| <b>7</b> | <b>Section 75 Better Care Fund Quarterly Report - March 2016</b> | <b>29 - 42</b>           |
|          | <i>Contact: Ramona Booth</i>                                     |                          |
|          | <i>Ward Affected: All Wards</i>                                  |                          |
| <br>     |  |                          |
| <b>8</b> | <b>Living Well Project Update</b>                                | <b>43 - 52</b>           |
|          | <i>Contact: Joel Caines</i>                                      | <i>Tel: 01273 292027</i> |
|          | <i>Ward Affected: All Wards</i>                                  |                          |
| <br>     |  |                          |
| <b>9</b> | <b>Disabled Facilities Grant ( DFG) Update Report</b>            | <b>53 - 58</b>           |
|          | <i>Contact: Sarah Potter</i>                                     | <i>Tel: 01273 293168</i> |
|          | <i>Ward Affected: All Wards</i>                                  |                          |

**Papers to Note at the Health & Wellbeing Board**

- |           |  |                          |
|-----------|--|--------------------------|
| <b>10</b> | <b>Brighton and Hove Clinical Commissioning Group - Final Commissioning Intentions 2016/17</b> | <b>59 - 220</b>          |
|           | <i>Contact: John Child</i>   |                          |
|           | <i>Ward Affected: All Wards</i>  |                          |
| <br>      |  |                          |
| <b>11</b> | <b>Monitoring Quality in Care Services</b>   | <b>221 - 244</b>         |
|           | <i>Contact: Marnie Naylor</i>  | <i>Tel: 01273 296033</i> |
|           | <i>Ward Affected: All Wards</i>  |                          |

**Part Two**

- |           |                         |                  |
|-----------|-------------------------|------------------|
| <b>12</b> | <b>PART TWO MINUTES</b> | <b>245 - 246</b> |
|-----------|-------------------------|------------------|

To consider the part two minutes of the meeting held on 19<sup>th</sup> April 2016.

- |           |                             |
|-----------|-----------------------------|
| <b>13</b> | <b>PART TWO PROCEEDINGS</b> |
|-----------|-----------------------------|

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.



## WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Democratic Services, 01273 2910386 or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

## Public Involvement

The Health & Wellbeing Board actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.

If you wish to attend and have a mobility impairment or medical condition or medical condition that may require you to receive assisted escape in the event of a fire or other emergency, please contact the Democratic Services Team (Tel: 01273 291066) in advance of the meeting. Measures may then be put into place to enable your attendance and to ensure your safe evacuation from the building.



Brighthelm has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons please refer to the Access Notice in the agenda below.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

## Fire / Emergency Evacuation Procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and

Do not re-enter the building until told that it is safe to do so.



**1. Procedural Business**

**(a) Declaration of Substitutes:** Where Members of the Board are unable to attend a meeting, a designated substitute for that Member may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members of the Board should seek advice from the Lawyer or Secretary preferably before the meeting.

**(c) Exclusion of Press and Public:** The Board will consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, that the press and public should be excluded from the meeting when any of the items are under consideration.

**NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available from the Secretary to the Board.